**BYLAW NO. 3-2020**

**OF THE SUMMER VILLAGE OF BETULA BEACH**

BEING A BYLAW OF THE SUMMER VILLAGE OF BETULA BEACH IN THE PROVINCE OF ALBERTA

FOR THE PURPOSE OF ESTABLISHING THE POSITIONS OF CERTAIN DESIGNATED OFFICERS AND TO ESTABLISH A

FRAMEWORK FOR DELEGATION OF ADMINISTRATIVE FUNCTIONS.

WHEREAS a Council may, in accordance with Section 210 of the Municipal Government Act, establish one or more positions to carry out the powers, duties or functions of a designated officer under this or any other enactment;

NOW THEREFORE the Council of the Summer Village of Betula Beach in the Province of Alberta, duly assembled, enacts as follows:

**1. Title**

a) This Bylaw may be cited as the Designated Officer Bylaw.

**2. Definitions**

a) "Act" means the Municipal Government Act RSA 2000 Chapter M-26 and regulations made under the Municipal Government Act, as amended.

b) "Chief Administrative Officer (CAO)" means the Chief Administrative Officer for the Summer Village of Betula Beach as appointed by Council.

c) "Council" means the Municipal Council of the Summer Village of Betula Beach.

d) "Summer Village" means the Summer Village of Betula Beach.

**3. Designations**

a) The following Designated Officer positions are hereby established:

i) Municipal Assessor

ii) Assessment Review Board Clerk

iii) Subdivision and Development Board Clerk

iv) Bylaw Enforcement Officer

**4. Municipal Assessor**

a) The Municipal Assessor, as appointed by Council, shall exercise the powers, duties and functions of an assessor as defined in Section 284(1) of the Act including the duties of assessments and taxation as permitted or required by Parts 9 and 10 of the Act.

**5. Assessment Review Board Clerk**

a) The Assessment Review Board Clerk, as appointed by Council, shall exercise the powers and perform the duties and functions imposed on a Clerk as defined in Sections 456(1), 461, 462, 469(1) and 483 of the Act.

**6. Subdivision and Development Board Clerk**

a) The Subdivision and Development Board Clerk, as appointed by Council, shall exercise the powers, duties and functions of a subdivision and development appeal board clerk as defined in Section 627.1 of the Act and perform such duties as may be necessary to ensure that the Subdivision and Development Appeal Board is in full compliance with its duties under the Municipal Government Act.

**7. Bylaw Enforcement Officer**

a) The Bylaw Enforcement Officer, as appointed by Council, shall exercise the powers, duties and functions of a bylaw enforcement officer as defined in Sections 555(1), 542, 545 and 546 of the Act.

**8. Severability**

a) If any term of this bylaw is found to be invalid, illegal, or unenforceable by a court or tribunal having the jurisdiction to do so, that term is to be considered to have been severed from the rest of this bylaw, and the rest of the bylaw remains in force unaffected by that finding or by the severance of that term.

**10. Effective Date**

a) This Bylaw shall come into full force and effect, on the date of third and final reading.

Read a first time this 16th day of September 2020.

Read a second time this 16th day of September 2020.

Read a third and final time this 16th day of September 2020.

Rob Dickie, Mayor

Susan H. Evans, Chief Administrative Officer